To: SGWASA Board Members

FROM: Scott N. Schroyer, Executive Director

TOPIC: Notification of Enactment of Water Shortage Response Plan Stage 1 Voluntary Reductions

DATE: November 17, 2026

This memorandum is to notify the Board of Directors that, pursuant to the authority provided in SGWASA's Amended and Restated Water Shortage Response Plan Ordinance, I have enacted Stage 1, Voluntary Reductions, effective 11/17/26.

Stage 1 is initiated when water supply conditions indicate a potential shortage and is intended to reduce demand before more restrictive measures become necessary. Under Stage 1, all water users are encouraged to reduce normal water use by 5%. This stage is voluntary, and no penalties apply for noncompliance.

SGWASA has initiated customer education and outreach consistent with the Water Shortage Response Plan, including conservation messaging through appropriate notification methods. Recommended conservation measures include limiting landscape irrigation, preventing water waste and runoff, washing only full loads of clothes and dishes, using spring-loaded nozzles on garden hoses, and identifying and repairing leaks.

Staff will continue to monitor water supply conditions and will keep the Board informed of any significant changes. If conditions improve, conservation measures will be reduced in accordance with the Plan. If conditions worsen and additional response levels are triggered, I will provide further notification and take the actions authorized under the adopted ordinance.

For more information about this program, please see our website at www.sgwasa.org

Please contact me if you have any questions.